

IMMACULATE CONCEPTION REGIONAL SCHOOL

Instructional Aide Job Description

ICRS is seeking an instructional aide for Wednesdays in the 2024-25 school year. This position will primarily support 1st and 2nd grades and do recess duty. If you want to work with children and staff to realize the ICRS mission, please contact Sarah Rutherford at rutherford@icrsweb.org.

Wednesdays only, 8-3:30. Hourly wage range: \$17-\$22

Tasks of an Instructional Aide:

1. While in the classrooms, take the teacher's lead in instruction. Work with students one-on-one or in groups as requested by the teacher.
2. Supervise students for short periods as requested by the teacher.
3. With the support of the teacher and principal, respond to discipline issues in the classroom and at recess.
4. Be professional in conversation and behavior regarding student behavior, academic performance, other staff members, and confidential situations or events.
5. Supervise the playground during recess and the lunchroom as needed.
6. Make copies, correct, and record student work as requested by the teacher.
7. Meet Safe Environment Requirements.
8. Support the ICRS mission and philosophy.

MISSION STATEMENT

Immaculate Conception Regional School provides an education rooted in Catholic beliefs and values for the students in Skagit and surrounding counties. ICRS stresses the spiritual, moral, intellectual, and physical development of its students, while fostering community among students, parents, and staff.